

TEC PTO Meeting Minutes: January

Date: 01/07/25

Officer Attendees:

Martina Polomcak-Vice President, Amy Hindson-Secretary

- Meeting called to order at 9:39 AM
- Pledge of Allegiance and Introduction of Board Members- Martina Polomcak
- Review & Approved Meeting Minutes- Approved by Marion Pyzik, 2nd by Lindsay Buckwalter
- Review & Approved Financial Report - Approved by Lindsay Buckwalter, 2nd by Marion Pyzik
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Committee Reports:

- **Book Fairs:** 3/3-3/7; 5/12-5/16 (BOGO) - Might be canceled due to scheduling conflicts
- **Community Events:**
 - **Summit Lanes Community Night-** TBD - trying in February
 - **940 Golf N' Fun Community Night:** TBD - planning for last day of school
- **Fundraising & PTO Events:**
 - **Spirit Wear:** Summer: July Sale-Delivery at TEC open house, so students have their spirit wear by the 1st day of school. Will try to have more on hand at open house to sell.
 - **After-school activities:**
 - **Movie (Gr. K-5) Feb. 12th**
 - **Juice N Paint (Gr. K-6) Feb. 26**
 - **Dr. Seuss Bingo (Gr. K-2) Mar. 3**
 - **Movie (Gr. K-5) Mar. 26**
 - **Craft (Gr. K-2) Apr. 8 (Gr. 3-5) Apr. 10**
 - **Gertrude Hawk:** Feb.24- Mar.10, Delivery by week of Apr.7
 - **Penny Wars:** Mar. 17-21. No amount is too little to participate
 - **Chorus/Band Concerts:** Spring- TBD. Looking for donations.
 - **TEC Play: Winnie The Pooh,** Mar. 6 @ 6:30pm. Kisses for the cast will be available for purchase. Looking for concession donations.
 - **Plant Sale:** May 5-9 (Mother's Day is May 11)
 - **Teacher/Staff Appreciation Week:** May 5-9. Donations appreciated for this event. Gift Cards, gift certificates, gift baskets or any giveaway items, etc.
 - **Tie-Dye Shirts/Field Day:** TBD
 - **6th Grade Ceremony:** TBD

New Business:

- Bridget Gollin will be removed as authorized signatory from TEC PTO bank account due to her resignation as PTO Treasurer effective 12/31/24.
- Reminders: Act 80 days: 3HR Early Dismissals: Jan. 8, Feb. 5, Mar. 5, May 7
 - School Closed Feb. 14,
 - School Holidays: MLK Day, Jan. 21, President's Day Feb. 17
 - Spring Break: Apr. 17-21
 - Memorial Day: May 26

Old Business:

- All **three clearances are Required** to volunteer with TEC PTO:
 1. The Pennsylvania Criminal Record Check (FREE)
 2. The Pennsylvania Child Abuse History Clearance (FREE)
 3. The FBI Criminal History Record { Use **Volunteer** Code: **1KG6ZJ** } Cost is **\$22.60 OR** a signed and witnessed affidavit (if you have resided in Pennsylvania for the previous 10 year period continuously). New Affidavits **MUST** be signed every year.
- **School volunteer Application** must also be submitted for approval in addition to all 3 clearances. Please hand in application together with all 3 clearances.
- Clearances for TEC PTO are **valid for three (3) years**: with the exception of affidavits, which **must be signed every year**. All clearances must be **less than 12 months old when submitted**.
 - *Please note:* volunteer requirements for school events such as Class Trips/Classroom events may be different. Contact TEC main office for more details.
- Please follow TEC PTO on Facebook at <https://www.facebook.com/TECPTO/> to stay connected. ** select LIKE
- We also encourage all families to check out the Pocono Mountain School District & TEC website at <https://www.pmsd.org/>
 - Click on **Schools** - choose **Tobyhanna Elementary Center** - click on **For Parents** - choose PTO to find: PTO forms, PTO meeting schedule, PTO Meeting Agendas/Meeting Minutes, Flyers for upcoming events
- The PTO is always looking for volunteers and/or donations for events throughout the school year. Please reach out if you would be interested in helping via email at **tecpto1@gmail.com**

Adjournment: 10:10 AM

*******Next Meeting:** Feb. 11th at 9:30AM*****